



BCI ORC Codes/Authorized Reason Codes:

Ohio Revised Code Number	Description
109 578	Prospective Firefighter/EMT Applicants
113 041	Ohio Treasurer of State employees
121 08	Ohio Department of Commerce
147.022	Applicant for a Notary Commission
173 27	State long-term care ombudsperson program
173 38	Community based long term care agency
1121 23	Management of a bank
1155 03	Management of a savings and loan association
1163 05	Management of a savings bank
1315 141	Management of a licensee for a financial institution
1321 37	License to make short-term loans
1321 53	Certification of registration for a financial institution
1321 531	Application for a mortgage loan originator license
1322 03	Certification of registration as a mortgage broker
1322 031	License as a loan officer
1733 47	Management of a credit union
1761 26	Management of a credit union share guaranty corporation
2151 33	Temporary care of a juvenile
2151 412	Parent, guardian, custodian, prospective custodian, or prospective placement involved in a case plan
2151 86	Out of home Child Care, Foster Parents, Adoptive Parents and all individuals 18 and over residing in home
3301 32	Headstart Agency
3301 541	Preschool Program
3319.291	School Employees – Licensure with Ohio Department of Education
3319 39B1	School Employees – non teaching positions
3319 39B3	School Employees – teachers only
3327 10	School Bus Driver
3701 881	Home Health Agency Responsible for Children or Adults (in-home patient care)

3712 09	Hospice Care Program
3721 121	Home or Adult Daycare Program
3734 42	Hazardous Waste Environmental Background Investigations
3769 03	Ohio Racing Commission
3770 02	Ohio Lottery Commission
3772 07	Ohio Casino Control Commission
3796 12	Medical Marijuana – Owners, officers and board members of cultivators, processors, and testing labs or dispensaries
3796 13	Medical Marijuana – Employee with a cultivator, medical marijuana processor, laboratory or medical marijuana retail dispenser
3905 051	Applicant to obtain license to sell Insurance through the Ohio Department of Insurance
4123 444	Investment managers/employees who contract with Ohio BWC to invest BWC funds
4303 29	Ohio Division of Liquor Control
4701 08	Accountancy Board license applicants
4715 101	State Dental Board license applicants
4717 061	Board of Embalmers and Funeral Directors license applicants
4723 09	Nurses (RNs, LPNs, dialysis techs, students entering nursing education or dialysis)
4725 121	State Vision Professionals Board – Initial license as an Optometrist
4725 501	State Vision Professionals Board – initial license as an Optical Dispenser
4729 071	State Board of Pharmacy license applicants
4729 553	Ohio Board of Pharmacy – licensure as a Cat III Distributor of dangerous drugs with an office-based opioid treatment classification
4729 90	Registration as a Registered or Certified Pharmacy Technician with the Ohio Board of Pharmacy
4729 92	Registration as a Pharmacy Technician Trainee with the Ohio Board of Pharmacy
4730 101	State Medical Board of Ohio – license to practice as a Physician Assistant
4730 14	Renew a Certificate to Practice as a Physician Assistant
4730 28	Reinstatement of a Certificate to Practice as a Physician Assistant
4731 08	State Medical Board of Ohio – license to practice medicine and surgery or osteopathic medicine or surgery
4731 15	Certificate to practice massage therapy and cosmetic therapy

4731 171	Massage or Cosmetic Therapists certificate applicants
4731 222	Application for restoration of a medical certificate
4731 281	Renew a License to Practice Medicine
4731 296	Telemedicine practitioners certificate applicants
4731 531	Podiatrists (including surgeons) certificate applicants
4732 091	State Board of Psychology license applicants
4734 202	State Chiropractic Board license applicants
4740 061	Ohio Construction Industry license applicants
4741 10	Veterinary Medical Board license applicants
4747 051	State Speech and Hearing Professionals Board – initial license to practice dealing in or fitting of hearing aids
4749 03	License for Private Investigator or Security Guard
4749 06	Employment as Private Investigators/Security Guards
4753 061	State Speech and Hearing Professionals Board – initial license for speech-language Pathologists and Audiologists
4755 70	Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board license applicants
4757 101	Counselor, Social Worker, and Marriage and Family Therapists Board license applicants
4759 061	State Medical Board of Ohio – initial license as a Dietician
4760 032	State Medical Board of Ohio – certificate to practice as an Anesthesiologist Assistant
4760 06	Renewal or Reinstatement of a license to be an Anesthesiologist Assistant
4761 051	State Medical Board of Ohio – initial license as Respiratory Care Professional
4762 031	State Medical Board of Ohio – certificate to practice as an Oriental Medicine Practitioner or as an Acupuncturist
4762 06	Renew a license to practice Acupuncture
4763 05	License or Certificate for General Real Estate Appraisers, Residential Real Estate Appraisers, or Assistant
4763.06	Real Estate Appraiser Certificate, Registration or License Renewal
4774 031	State Medical Board of Ohio – certificate to practice as a Radiologist Assistant
4776 02	Pain Management Clinic Owner/Employee
4776 021	Trainee license for any approved board
4778 04	State Medical Board of Ohio – license to practice as a Genetic Counselor
4779 091	Ohio OT, PT and AT Board – license to practice orthotics, prosthetics, orthotics and prosthetics, or pedorthics

4783 04	Applicant for a certificate to practice as a certified Ohio behavior analyst
5104 013	Day Care Center Owner, Licensee, Administrator or Employee, Type A Owner or Administrator, Type B Family Day Care Provider - Includes Persons 18 or over residing in the Type A or B Family Day Care Home
5123 081	Employment with DoDD, county board of DD or contracting agency
5123 169	Applicant for a supported living certificate
5153 111	County Public Children Services Board of County Human Services Administering child Welfare
5164 34	Applicant for Medicaid provider
5164 341	Independent provider for the DJFS for home and community based waiver services
5164 342	Applicant with agency that provides home and community based waiver services
LAW	Law Enforcement/Criminal Justice
NO ORC	Other: Please type specific reason



Authorized Reason Codes:

Ohio Revised Code Number	Description
4701.08	Accountancy Board License applicants – BCI and FBI check upon application for initial license; results must be mailed directly to the Accountancy Board of Ohio.
4734.202	Chiropractic Board License applicants – BCI and FBI check upon application for license; results must be mailed directly to the Ohio State Chiropractic Board.
CMVSE	CMVSE Act – to be used for individuals that will be applying for licensure as a CDL Examiner. May be used for State or Third-Party Applicants.
5153.111	County Public Children Services Board or County Human Services Agency Administering Child Welfare
4757.101	Counselor, Social Worker, and Marriage and Family Therapists Board License applicants - BCI and FBI check upon application for license; results must go directly to The Ohio CSWMFT Board. (Results to be sent electronically via Direct Copy)
5104.013	Day Care Center Owner, Licensee, Administrator or Employee, Type A Owner or Administrator, Type B Family Day Care Provider - Includes Persons 18 or over residing in the Type A or B Family Day Care Home. Results must go to ODJFS via Direct Copy and may also go to the employer via the Mail To address.
4715.101	Dental Board License applicants - BCI and FBI check upon application for license; results must be mailed directly to the Ohio State Dental Board
4717.061	Embalmers and Funeral Directors License applicants - BCI and FBI check upon application for license; results must be mailed directly to the Ohio State Board of Embalmers and Funeral Directors.
5126.28 (use in lieu of 5123.081)	Employees of County Board of Developmental Disabilities
3734.42	Hazardous Waste Environmental Background Investigations – BCI & FBI results must mail directly <i>To Attorney General's Office (Environmental), 30 East Broad Street, 25<sup>th</sup> Floor, Columbus, OH 43215 ONLY</i>
3301.32	Headstart Agency
3701.881	Home Health Agency Responsible for Children or Adults (in-home patient care)
3721.121	Home or Adult Daycare Program (nursing home, residential care facility, home for the aging, veterans home)



3712.09	Hospice Care Program
4123.444	Investment Managers and their Employees who contract with Ohio BWC to invest BWC funds
LAW	Law Enforcement/Criminal Justice – Used only by law enforcement/criminal justice agencies for law enforcement/criminal justice applicants; May also be used for LEADS certification and applicants for law enforcement academies. Includes law enforcement, corrections, courts and any contract staff or informants. <b>Does not include applicants for any type of licensing through the Ohio Department of Public Safety.</b>
4763.05	License or Certificate for General Real Estate Appraisers, Residential Real Estate Appraisers, or Assistant
3796.12	Medical Marijuana – owners, officers and board members of cultivators, processors, and testing labs or dispensaries
3796.13	Medical Marijuana – Employee with a cultivator, medical marijuana processor, laboratory or medical marijuana retail dispenser
4723.09	Nurses – (RN's, LPN's and dialysis technicians) Includes students entering nursing school or applicants to the Ohio Board of Nursing. BCI and FBI check required. For Board licensing, results must be sent directly to the Ohio Board of Nursing electronically via the Direct Copy field of the National WebCheck System. When hiring nursing staff for hospitals and medical facilities, other than a Children's Hospital, use the Volunteer for Children's Act
4729.553	Ohio Board of Pharmacy – licensure as a Cat III Distributor of dangerous drugs with an office-based opioid treatment classification
3772.07	Ohio Casino Control Commission – Employees of casinos ( <b>DO NOT USE – Ohio Casino Control Commission use only</b> )
121.08	Ohio Department of Commerce – Includes real estate appraisers, loan officers, mortgage brokers, liquor and fireworks licensing. Must be mailed to the specific unit at the Ohio Department of Commerce. ( <b>Except for Liquor Control - those Results are to be sent electronically via Direct Copy</b> )
3905.051	Ohio Department of Insurance – Resident License as Insurance Agent or Surety Bail Bond Agent. ( <b>Results to be sent electronically via Direct Copy</b> )
3770.02	Ohio Lottery Commission - Ohio Lottery Commission typically conducts its own background checks ( <b>Results to be sent electronically via Direct Copy</b> )

4755.70	<b>Ohio OT, PT and AT Board</b> – license to practice as a Physical or Occupational Therapist/Assistant or Athletic Trainer
4779.091	<b>Ohio OT, PT and AT Board</b> – license to practice Orthotics, Prosthetics, or Pedorthics
3769.03	<b>Ohio Racing Commission-</b> FBI only for owners all others BCI and FBI required. (Results to be sent electronically via Direct Copy)
113.041	<b>Ohio Treasurer of State Employees</b> – Background checks conducted only by Ohio Treasurer of State.
2151.86	<p><b>Out of Home Child Care (Foster Parents, Adoptive Parents and all individuals 18 and over residing in home, and Children's Hospitals)</b></p> <p>Foster parents are now required to have both a BCI and FBI check upon application for license. Every four years thereafter, a new BCI and FBI check must be submitted. This also applies to all individuals over 18 residing in the home.</p> <p>Adoptive Parents are now required to have both a BCI and FBI check upon initial application for home study. The home study is good for six years. At the 4th year home study update and at expiration (6 years) if they choose to renew their home study. This also applies to all adults residing in the home. For home studies approved prior to the effective date of the rule, the administering agency is required to conduct a BCI and FBI check on each adult residing in the household if the previous check is older than four years. Has to be completed within 60 days of the effective date of the rule.</p> <p>Employees of any Children's Hospital as defined in ORC 2151.86(I)(1)(a-c)</p>
4776.02	<b>Pain Management Clinic Owner/Employee</b>
173.41	<b>Passport Program</b> – Ohio Department of Aging community based long-term continuous care.
4729.071	<b>Pharmacy Board License applicants</b> - BCI and FBI check upon application for license; results must go directly to the State of Ohio Board of Pharmacy. (Results to be sent electronically via Direct Copy)
4731.531	<b>Podiatric medicine and surgery certificate applicants</b>
3301.541	<b>Preschool Programs</b>
4749.06	<b>Private Investigators/Security Guards</b> – For Class A, B and C licensing when individual intends to carry a firearm; Both BCI and FBI check required; results must be sent directly to the Ohio Department of Public Safety. (Results to be sent electronically via Direct Copy)

109.578	<b>Prospective Firefighters/Volunteer Firefighters/EMT Applicants</b>
4732.091	<b>Psychology Board license applicants</b> - BCI and FBI check upon application for license; results must be mailed directly the Ohio State Psychology Board.
3319.39	<b>Public School District or Chartered Nonpublic School (includes parochial schools)</b> – All school employees. Both BCI and FBI check required includes teachers, office staff, custodians, cafeteria workers, bus drivers, paid coaches, contractors, central office staff, and other support staff when the results aren't needed for licensure. Does not include School Board members. Volunteers should be printed under the Volunteer for Children's Act.
4763.05	<b>Real Estate Appraiser Certificate, Registration or License Renewal</b>
4729.92	<b>Registration as a Pharmacy Technician Trainee with the Ohio Board of Pharmacy</b>
4729.90	<b>Registration as a Registered or Certified Pharmacy Technician with the Ohio Board of Pharmacy</b>
3319.291	<b>School Employees/Licensure with Ohio Department of Education</b>
4760.032	<b>State Medical Board of Ohio</b> – certificate to practice as an Anesthesiologist Assistant
4731.171	<b>State Medical Board of Ohio</b> – certificate to practice Massage or Cosmetic Therapy
4762.031	<b>State Medical Board of Ohio</b> – certificate to practice as an Oriental Medicine Practitioner or as an Acupuncturist
4774.031	<b>State Medical Board of Ohio</b> – certificate to practice as a Radiologist Assistant
4759.061	<b>State Medical Board of Ohio</b> – initial license as a Dietician
4761.051	<b>State Medical Board of Ohio</b> – initial license as Respiratory Care Professional
4778.04	<b>State Medical Board of Ohio</b> – license to practice as a Genetic Counselor
4731.08	<b>State Medical Board of Ohio</b> – license to practice medicine and surgery or osteopathic medicine or surgery



4730.101	<b>State Medical Board of Ohio</b> – license to practice as a Physician Assistant
4753.061	<b>State Speech and Hearing Professionals Board</b> – initial license for speech-language Pathologists and Audiologists
4747.051	<b>State Speech and Hearing Professionals Board</b> – initial license to practice dealing in or fitting of hearing aids
4725.501	<b>State Vision Professionals Board</b> – Initial license as an Optical Dispenser
4725.121	<b>State Vision Professionals Board</b> – Initial license as an Optometrist
4731.296	<b>Telemedicine Practitioners</b> - BCI and FBI check upon application for license; results must be mailed directly the State Medical Board of Ohio.
4741.10	<b>Veterinary Medical Board License applicants</b> – BCI and FBI check upon application for license; results must be mailed directly to the State of Ohio Veterinary Medical Licensing Board.
NCPA/VCA	<b>Volunteer Children's Act</b> – This federal legislation is to be used in the absence of state legislation for individuals working with or volunteering to work with children, the elderly or individuals with disability. This should be used where state legislation does not exist and the individual may have unsupervised access with the individuals mentioned. Examples include: church volunteers, school volunteers, boy and girl scout leaders, etc.; medical personnel when the medical establishment has determined that it will conduct FBI checks on prospective employees and where state legislation does not provide them the authority to do so.
Real ID	<b>Real ID Act</b> - As required by Code of Federal Regulations (CFR) § 37.45, this position has been identified as having the ability to affect the identity information that appears on a driver's license and/or identification card and is subject to a background check that includes state Bureau of Criminal Investigation (BCI) check, Federal Bureau of Investigation (FBI) check, and the validation of references from prior employment as a condition for employment