

# **News Release**

**Sandra Kurt · Summit County Clerk of Courts**



**For Immediate Release:**

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**Summit County Clerk of Courts Sandra Kurt  
Announces Resumption of Suspended Services and Branch Reopening**

Summit County Clerk of Courts Sandra Kurt today announced that on Tuesday, May 26, 2020, the Clerk's office will reopen two of its four Title and Passport Division branch locations to visitors and is making operational adjustments to services in the Legal Division. Services were initially restricted on March 16, 2020 in accordance with public health guidelines in response to COVID-19.

The Title and Passport Division will have a limited reopening. The Main Branch office at 1030 East Tallmadge Ave, Akron, 44310, and the North Branch office at 10333 Northfield Rd, Northfield Village, 44067, are set to reopen on May 26. These title offices are selected for customer convenience due to their proximity to BMV offices.

The Main Branch hours are 8 a.m. to 6 p.m. on Monday, 8 a.m. to 4:30 p.m. Tuesday through Friday and 8 a.m. to 12:45 p.m. on Saturday.

The North Branch hours are 8 a.m. to 4:30 p.m. Monday through Friday and 8 a.m. to 11:45 a.m. on Saturday.

All motor vehicle and watercraft title processing services will resume.

In an effort to maintain physical distancing, U.S. passport application acceptance will resume on an appointment only basis. Customers should call the Main Branch office at 330-630-7200 to schedule an appointment.

The U.S. Department of State has implemented public health measures that have suspended passport operations. The federal agency has advised the Clerk's office of the lengthy delay in the application and renewal process. It will likely take four or five months to receive a passport and citizenship evidence documents back from the U.S. Department of State.

The Legal Division at 205 S. High St., Akron, 44308, will shift its operations back to the Clerk's first-floor lobby inside the Courthouse from the file room lobby.

On June 1, BCI and FBI electronic fingerprint background checks will resume on an appointment only basis, to maintain physical distancing and limit the number of visitors in the lobby. Customers can call 330-643-2065 to schedule a background check.

Customers of the Clerk's office are strongly encouraged to complete all necessary paperwork for passport and background check appointments prior to arriving. Links to electronic forms can be found on the Clerk's office website at <https://clerkweb.summitoh.net/>. Forms are available at the respective location for customers who are unable to print their own forms. Customers will be asked to take the documents home to complete and return them during their allotted appointment.

"We appreciate our customers' understanding and cooperation as we adjust our operations to provide services as safely as possible," said Clerk Kurt. "We have confidence that we will get through this together and we look forward to serving Summit County in a more familiar way."

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